CGR 4MI – Summative Hand in Order (To be handed in before you present)

1. Title Page: **your name, my name, date of presentation, course code, topic title**
2. Completed Summative Log Sheet – record of all communication in relation to your initiative
3. PowerPoint Printout – 6 slides per page, grey scale, citations imbedded
4. Reference Page ( either word document or last slides of your PowerPoint) APA format, alpha order, hanging indents
5. Report – word processed, APA report style, headings, imbedded citations, completed APA reference page